



**Councillor Jeff Jones**  
(District Councillor for Buntingford Ward)

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Cllr Patricia Moore,  
Chairman East Herts District Council,  
Wallfields,  
Pegs Lane,  
Hertford

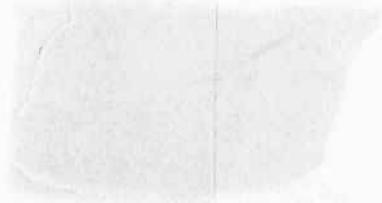
10<sup>th</sup> July 2015

Dear Councillor Moore,

As Chairman of the Council, I would be grateful if you could ensure this letter is formally submitted to Council meeting on 29 July 2015.

I wish to place on record my sincere apology for using my official council 'e'-mail account to contact fellow councillors on a personal business related matter. I fully recognise that this was inappropriate and wish to assure both Members and residents of East Hertfordshire that this error will not occur in the future."

Yours sincerely



Jeff Jones



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